

### **Company PROFILE**

### Web URL: www.konferencex.com

**NEUDIMENXION,** through its Conference / event management arm, **KONFERENCEX** commenced its business venture into the conference management and ONSITE information technology industry in November 2009.

We are an experienced provider of professional and experienced conference hosts/hostesses to support organisers and businesses at events across the Malaysia, Singapore and ASEAN countries.

We understand the importance of running a high profile conference to schedule, efficiently and projecting a positive and professional image to delegates. Every conference is very important with world renowned speakers and professionals in attendance and it's vital that a corporate and professional efficient image is projected at all times. We know the need for extra staff at the conference to welcome and direct delegates, distribute passes and packs efficiently and quickly to attendees..

### **OUR PRODUCTS & SERVICES**

- I. Conference ONSITE registration system
- II. Conference Website and Mobile APP solution
- III. Conference Abstract Submission and Reviewer /grading system
- IV. Conference ePoster submission and touchscreen presentation system
- V. Conference eFeedback via mobile system
- VI. Conference Online Registration System with Payment Integration
- VII. Conference Attendance Tracking via scanning of QRCode (Symposium, master class, GalaDinner, special dedicated session)
- VIII. Conference Redemption system (bags, ClockRoom/Concierge, Lunchbox, etc)

We provide a number of professional and efficient services to conference and event organisers including:

- IX. **DELEGATE RECEPTION Staff, Conference Goodies Bag Pack Compilation and Distribution** to work pre event to make sure material is collated efficiently and correctly for distribution to delegates on arrival
- X. **REGISTRATION Staff** Delegate registration staff with efficient and organised typists to make sure attendees are registered seamlessly, assisting with data entry and badge printing
- XI. **DELEGATE & SPEAKER BADGE DISTRIBUTION** Staff to make sure attendees are distributed with their passes correctly and efficiently
- XII. **CONFERENCE ROOM FILLING Staff** to make sure all seats are taken and that the room is filled quickly and efficiently and seat newcomers quickly and efficiently
- XIII. **SPEAKER TIME CHECK Staff** Time check staff to inform speakers of time and to keep conferences to time
- XIV. **Q&A MICROPHONE ASSISTANCE** staff to hold microphones and assist with the session



- XV. **Speaker Preview Room Paper upload Assistants** Staff to keep the conference rooms tidy, distribute marketing material and greet delegates as they arrive
- XVI. Hospitality Runner to serve afternoon drinks and manage break out refreshment areas
- XVII. **Overall supervisors -** supervisors to keep oversee the entire hosts/hostesses team, provide immediate action for any issues arised, conduct daily debriefing

NeuDimenxion has provided conference hosts/hostesses at a wide range of meetings, international and local Conferences and high profile seminars. Our trained staff and services are available for booking internationally and are also local to venues – minimising costs.

We guarantee that our team will all display the following qualities when representing and working with you

- Punctual and reliable all our hosts/hostesses are situated locally to the venues
- Presentable and smart with impeccable manners and appearance
- Fluent English speakers also multilingual with Bahasa Malaysia, Mandarin, Hindi
- Business knowledge and experience of assisting at conferences

# **OUR PORTFOLIO**

#### Singapore:

<sup>1</sup> 21<sup>st</sup> Annual Congress of Asia-Pacific Blood and Marrow Transplantation Group 2016



International Union of Microbiological Societies 2017





## Malaysia, KLCC:

• 35<sup>th</sup> ISQua International Conference 2018, KLCC



Global Entrepreneurship Community Summit 2017, KLCC



• Fiata World Congress 2017, KLCC







■ IEEE ICC 2016, KLCC



FASAVA 2016, KLCC



• ISHD 2015, KLCC



• 28<sup>th</sup> APACRS 2015, KLCC





• 27<sup>th</sup> Malaysia Urological Conference 2018 (Shangri-La Hotel KL)



 Malaysian International Scientific Congress of Obstetrics & Gynecology 2018 (MITEC Convention Centre, KL)



■ 55th Annual Meeting of the Association of Tropical Biology & Conservation (ATBC) 2018 (Kuching, Sarawak)



2018 Rotary Run Race Pack collection (Kuching, Sarawak)





Kuching International Marathon 2017(Kuching, Sarawak)

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Kuching International Marathon 2018 (Kuching, Sarawak)



• 12th Asia Pacific Congress in Maternal Fetal Medicine (APCMFM 2016), Penang,



1ASEAN Entrepreneurship Summit (1AES) 2015, Prince Centre, KLCC area







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AOCOG2015 Asian & Oceanic Congress of Obstetrics & Gynaecology (Kuching Sarawak)

